## Attorney - Open a Case Civil Case

#### **Initial Pleadings and Service**

## **Complaints and Other Initiating Documents**

**Amended Complaint** 

Amended Complaint (Removal/Transfer) (Court Use Only)

**Amended Counterclaim** 

**Amended Crossclaim** 

**Amended Third Party Complaint** 

Application (Clerk's Office Use Only)

Attorney Disciplinary Proceedings (misc case - Court Use Only)

Case Transferred In - District Transfer (Court Use Only)

Case Transferred In - Divisional Transfer (Court Use Only)

**Certification of Judgment (misc case)** 

**Complaint** 

Complaint (Removal/Transfer) (Court Use Only)

**Complaint (Social Security)** 

**Complaint for Receivership (misc case)** 

Counterclaim

Crossclaim

DCM Complaint (Court Use Only)

**Interpleader Complaint** 

**Intervenor Complaint** 

Miscellaneous Case (Court Use Only)

**Notice of Condemnation** 

**Notice of Removal Petition** 

**Petition to Enforce IRS Summons** 

Pro Se Transferred In -District Transfer (Court Use Only)

Quash (misc case)

Registration of Judgment (misc case)

Social Security Complaint (Court Use Only)

**Third Party Compliant** 

#### **Service of Process**

**Notice of Private Process Server** 

Subpoena Returned

**Summons Returned Executed** 

**Summons Returned Executed as to USA** 

**Summons Returned Unexecuted** 

Waiver of Service Executed

Waiver of Service Issued

**Waiver of Service Unexecuted** 

Answers to Complaints, Counterclaims, Crossclaims and 3rd Party Complaint

#### **Other Answers**

**Amended Answer to Complaint** 

**Amended Answer to Counterclaim** 

**Amended Answer to Crossclaim** 

**Amended Answer to Third Party Complaint** 

**Answer to Complaint (Notice of Removal Case ONLY)** 

Claim

## **Motions and Related Filings**

### **Motions**

**Add Party** 

**Alter Judgment** 

Amend/Correct

**Amended Petition for Writ of Habeas Corpus** 

**Appeal In Forma Pauperis** 

**Application (Sealed Miscellaneous Case)** 

**Appoint Counsel** 

Appoint Guardian/Attorney ad Litem

**Appoint Lead Counsel** 

**Appoint Receiver** 

**Appointment Special Process Server (for Garnishment only)** 

**Appointment of Next Friend** 

**Approve Consent Judgment** 

**Attorney Fees** 

**Attorney Fees and Costs Non-Appropriated Fund** 

**Award for Entry of Prejudgement Interest** 

Bankruptcy Appeal (Court Use Only)

Bifurcate

**Bill of Costs** 

**Bond** 

**Certificate of Appealability** 

**Certify Class** 

**Change Venue** 

**Claim Construction** 

Clarify

**Compel** 

**Confirm Arbitration Award** 

**Consolidate Cases** 

**Contempt** 

**Continue** 

**Costs** 

**Daubert Hearing** 

**Declaratory Judgment** 

**Default Entry** 

**Default Judgment Case** 

**Default Judgment Party Only** 

**Depose** 

**Deposit Funds** 

**Directed Verdict** 

**Disbursement of Funds** 

**Disclosure** 

**Discovery** 

Dismiss (other than a party or the case)

**Dismiss Case** 

**Dismiss Case as Frivolous** 

**Dismiss Party** 

**Dismiss Party as Frivolous** 

Dismiss/Lack of Jurisdiction

**Disqualify Counsel** 

**Disqualify Judge** 

**Enforce** 

**Enforce IRS Summons** 

**Enforce Judgment** 

**Ex Parte Motion** 

**Exclude** 

**Expedite** 

**Extension** 

**Extension of Time re Transcript** 

**Extension of Time to Amend** 

**Extension of Time to Complete Discovery** 

**Extension of Time to Complete Mediation** 

**Extension of Time to File Answer** 

**Extension of Time to File Document** 

Extension of Time to File Response/Reply

**File Amicus Brief** 

File In Excess of Page Limitation

For Leave to File Sealed Document

For Leave to File Sealed Motion

**Forfeiture of Property** 

Hearing

In Limine

**Intervene** 

**Invest Funds** 

**Issuance** 

Joinder

**Judgment Based on ADR Settlement** 

Judgment as a Matter of Law

**Judgment of Forfeiture** 

**Judgment on the Pleadings** 

Leave to

Leave to Appeal

Leave to File Interlocutory Appeal

**Letters Rogatory** 

Lift Stay

Limited/Special Appearance

Mistrial

**More Definite Statement** 

Motion to Vacate/Set Aside/Correct Sentence (2255)

**New Trial** 

Oral

**Partial Summary Judgment** 

**Permanent Injunction** 

**Petition for Writ of Habeas Corpus** 

Physical/Mental Exam

**Preliminary Injunction** 

**Pro Bono Neutral** 

**Pro Bono Neutrals Reimbursement of Services** 

Pro Hac Vice

**Pro Se Motion** 

**Proceed In Forma Pauperis** 

Proceed In Forma Pauperis (Prisoner Case - 42:1983)

**Proceed In Forma Pauperis on Appeal** 

Proceed in Forma Pauperis on Appeal (Prisoner Case - 42:1983)

**Produce** 

**Protective Order** 

**Ouash** 

Reconsideration

**Redact Transcript** 

**Release of Funds** 

Relief

Remand to Agency (Social Security, etc.)

Remand to Bankruptcy Court

**Remand to State Court** 

**Reopen Case** 

Request for Compensation of Service/ Out of Pocket Expenses

**Return Seal Documents** 

**Return of Property** 

Ruling

**Sanctions** 

Seal Case

**Seal Document** 

**Sealed Motion** 

**Service by Publication** 

**Set Aside** 

**Set Aside Default** 

**Set Aside Forfeiture** 

**Set Aside Order/Judgment** 

**Set Aside Verdict** 

Settlement

Sever

**Show Cause** 

**Social Security Brief** 

**Social Security Cross Brief (govt only)** 

**Social Security Reply Brief** 

Stay

Strike

Substitute Attorney/Law Firm

**Substitute Party** 

Suggestion of Death

**Summary Judgment** 

**Supplement** 

**Temporary Restraining Order** 

**Transfer Case** 

**Unseal Case** 

**Unseal Document** 

Vacate

Vacate ADR

Withdraw

Withdraw Reference

Withdraw as Attorney/Firm

Writ

Writ of Garnishment

Writ of Habeas Corpus ad prosequendum

Writ of Habeas Corpus ad testificandum

Writ of Mandamus

## Memoranda, Responses and Replies

**Memorandum in Opposition to Motion (SEALED)** 

Memorandum in Opposition to Motion

**Memorandum in Support of Motion (SEALED)** 

**Memorandum in Support of Motion** 

**Objection to Bill of Costs** 

**Objection to Report and Recommendation** 

Reply (to termed motion)

**Reply to Response to Motion (SEALED)** 

**Reply to Response to Motion** 

**Response in Opposition to Motion** 

**Response to Motion (SEALED)** 

**Response to Motion** 

Response to Order to Show Cause (42:2255 and 2254 cases only)

**Statement of Material Facts** 

**Surreply to Motion (Need Leave of Court)** 

Surreply to Motion (Need Leave of Court) - FILED UNDER SEAL

**Surresponse to Motion (Need Leave of Court)** 

Surresponse to Motion (Need Leave of Court) - FILED UNDER SEAL

**Traverse** 

### **Other Filings**

### **ADR Documents**

**Designation of Neutral and ADR Conference Report** 

#### **Notices**

**Certified Social Security Transcript Notice of Filing** 

**Notice (Other)** 

**Notice of Application for Writ** 

**Notice of Change of Address** 

**Notice of Claim of Exemption** 

**Notice of Execution on Garnishment** 

Notice of Filing Bankruptcy (can only be filed by defendant)

**Notice of Filing Exhibit** 

**Notice of Filing Motion to Consolidate** 

**Notice of Filing Notice of Removal** 

**Notice of Intent to Request Redaction** 

**Notice of Lis Pendens** 

**Notice of Settlement** 

Notice of Voluntary Dismissal of Case With Prejudice

Notice of Voluntary Dismissal of Case Without Prejudice

**Notice of Voluntary Dismissal of Party** 

# **Trial Documents**

**Deposition Designations** 

**Deposition List** 

**Disclosure of Expert Witness** 

**Exhibit List** 

**Interrogatory Answer List** 

**Objection to Pretrial** 

**Post Trial Brief** 

**Proposed Conclusions of Law** 

**Proposed Findings of Fact** 

**Proposed Jury Instructions** 

**Proposed Voir Dire** 

**Requests for Admissions List** 

**Response to Post Trial Brief** 

**Stipulation of Uncontested Facts** 

**Trial Brief** 

**Witness List** 

## **Appeal Documents**

**Designation of Record on Appeal** 

**Notice of Appeal** 

**Notice of Cross Appeal** 

**Notice of Interlocutory Appeal** 

**Subsequent Notice of Appeal** 

#### **Other Documents**

**Abstract of Judgment** 

**Acceptance of Offer of Judgment** 

**Affidavit** 

**Amended Document (NOT Motion)** 

**Amicus Curiae Appearance** 

**Answer to Garnishment Interrogatories** 

**Application for Garnishment Order** 

Application for Writ of Garnishment

**Brief - Appellant (on Bankruptcy Appeal)** 

**Brief - Appellant's Reply (on Bankruptcy Appeal)** 

**Brief - Appellee (on Bankruptcy Appeal)** 

**Brief - Claim Construction** 

**Brief - Daubert** 

Brief - Markman

**Consent Decree** 

**Consent to Other (miscellaneous)** 

**Consent to Removal** 

**Declaration** 

**Disclosure of Corporation Interests** 

**Entry of Appearance** 

**Ex Parte Document** 

Financial Affidavit - CJA23

Joint Scheduling Plan

**Jury Demand** 

**Memorandum (NON-MOTION EVENT)** 

**Notice of Intent to Request Redaction** 

Offer of Judgment

Petition for Writ of Habeas Corpus ad Testificandum

**Redacted Document** 

**Redaction Index** 

**Redaction Request - Transcript** 

Release of Garnishment

Release of Lis Pendens

**Report to Court Order** 

**Response to Court** 

**Response to Order to Show Cause** 

**Return Receipt by Mail** 

**Satisfaction of Costs** 

**Satisfaction of Judgment** 

**Sealed Document** 

**Sealed Document Receipt** 

**Status Report** 

**Stipulation** 

**Substitute Attorney (Federal Public Defender or Assistant US Attorney)** 

**Suggestion of Death** 

Suggestion of Filing Bankruptcy (filed by plaintiff or in termed case only)

**Supplemental (NON-MOTION EVENT)** 

**Transcript Order Request** 

Transcript of certified administrative hearing

### Reregistration

Reregistration

### **Certificate of Good Standing**

**Certificate of Good Standing**